

Move-In Inspection Checklist

General-purpose form, not legal advice. Landlord and tenant law varies by state and city — check your state's requirements before relying on this form.

PROPERTY ADDRESS

UNIT OR ROOM

MOVE-IN DATE (MM/DD/YYYY)

INSPECTION DATE (MM/DD/YYYY)

RESIDENT NAME(S)

LANDLORD OR MANAGER

Walk the property together and fill this in as you go. Use the condition column for a short word such as New, Good, Fair, Worn, or Damaged, and write anything specific in Notes. Tick the photo box for every item you photographed on the same day. Both parties sign at the end and the resident keeps a copy.

ROOM

ROOM NAME

ITEM	CONDITION	NOTES	PHOTO
Walls			
Ceiling			
Floor or carpet			
Windows, screens, blinds			
Door, frame, lock			
Light fixtures and bulbs			
Outlets and switches			
Closet, shelving, rod			
Heating and cooling vent			

ROOM

ROOM NAME

ITEM	CONDITION	NOTES	PHOTO
Walls			
Ceiling			
Floor or carpet			
Windows, screens, blinds			
Door, frame, lock			
Light fixtures and bulbs			
Outlets and switches			

ITEM	CONDITION	NOTES	PHOTO
Closet, shelving, rod			
Heating and cooling vent			

ROOM

ROOM NAME

ITEM	CONDITION	NOTES	PHOTO
Walls			
Ceiling			
Floor or carpet			
Windows, screens, blinds			
Door, frame, lock			
Light fixtures and bulbs			
Outlets and switches			
Closet, shelving, rod			
Heating and cooling vent			

KITCHEN

ITEM	CONDITION	NOTES	PHOTO
Walls, ceiling, floor			
Cabinets and drawers			
Countertops			
Sink, faucet, drain			
Refrigerator			
Range or cooktop and oven			
Range hood or vent			
Dishwasher			
Microwave			
Garbage disposal			
Outlets, switches, lighting			

BATHROOM

WHICH BATHROOM

ITEM	CONDITION	NOTES	PHOTO
Walls, ceiling, floor			
Toilet			
Sink, faucet, drain			
Tub or shower and surround			
Caulk and grout			
Mirror and cabinet			
Exhaust fan			
Towel bars and fixtures			

WHOLE HOME AND SAFETY

ITEM	CONDITION	NOTES	PHOTO
Smoke alarms (tested)			
Carbon monoxide alarms (tested)			
Water heater			
Furnace or air handler and filter			
Air conditioning			
Electrical panel access			
Washer and dryer			
Entry doors and deadbolts			

OUTSIDE

ITEM	CONDITION	NOTES	PHOTO
Roof and gutters (from ground)			
Siding, paint, trim			
Porch, steps, railings			
Driveway and walkways			
Yard, fence, gate			
Garage or carport			
Outdoor lighting			
Trash and recycling area			

KEYS, REMOTES AND ACCESS DEVICES HANDED OVER

ENTRY KEYS (COUNT)

MAILBOX KEYS (COUNT)

GARAGE REMOTES (COUNT)

FOBS OR DOOR CODES

UTILITY METER READINGS AT MOVE-IN

ELECTRIC

GAS

WATER

READ ON (MM/DD/YYYY)

ADDITIONAL NOTES

SIGNATURES

By signing, both parties agree this checklist records the condition of the property on the inspection date above. Each party receives a copy.

LANDLORD OR MANAGER SIGNATURE	PRINTED NAME	DATE (MM/DD/YYYY)
RESIDENT SIGNATURE	PRINTED NAME	DATE (MM/DD/YYYY)
RESIDENT SIGNATURE	PRINTED NAME	DATE (MM/DD/YYYY)